The Discovery Garden is open to the public from dawn to dusk.

**The Pavilion may be reserved for gardening related groups or activities only.**

All organized groups wishing to use the Discovery Garden Pavilion, regardless of size, need to fill out a Reservation Form. Please fill out the form completely as incomplete forms may be denied. Forms should be submitted at least 14 days in advance. Please remember that the Discovery Garden is a public space and though you have reserved the use of the Pavilion, visitors are free to visit the rest of the Garden.

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| --- | --- | --- |
| Date of Event: Enter event date. | Date of Request: Enter request date. | |
| Name of Event: Enter event name. | | |
| Event Start Time: Enter start time. | Event End Time: Enter ending time. | |
| Purpose of Event: Briefly describe the event. | | |
| Number of Attendees: Enter number. | Number of Vehicles: Enter number. | |
| Contact Person (must be present at Event): Enter name. | | |
| Contact Email: Enter email. | | |
| Contact Phone: Enter phone #. | Contact Cell Phone: Enter phone #. | |
| Contact Address: Enter address. | | |
| Will you need to use Pavilion electricity? | | Yes  No |
| Will you need to use the water/sink at the Shed? | | Yes  No |
| Would you like to book a docent to lead a tour of the Garden? | | Yes  No |
| If your event is to **offer the sampling or serving of food to the general public**, you will need to obtain a food handler’s permit from the Skagit County Health Department and have it posted at the event. | | |
| Will you need a food handler’s permit? | | Yes  No |
| If you charge admission or sell a product while using the Discovery Garden, you will be charged a **$50 fee**. | | |
| Will you be charging admission? | | Yes  No |
| Will you be selling a product or service? | | Yes  No |

The fee is payable to SCMGF upon the acceptance of this reservation by the Discovery Garden External Liaison Manager and SCMGF. We ask that you use areas designated for picnicking such as the tables around the Garden, the Pavilion, or a nice spot on our lawns.

Please clean up after yourselves. Leave the Garden as you found it and remove all your trash.

Please return this completed form by mail to SCMGF or by email to Sandra Swarbrick:

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| --- | --- |
| **Skagit County Master Gardener Foundation (SCMGF)**  P.O. Box 2801, Mount Vernon, WA 98273 | **Sandra L Swarbrick** *(External Liaison Mgr)*  Email: slswarbrick@mac.com  Phone: 206-919-4346 |

The Discovery Garden is funded and maintained by the efforts of Skagit County Master Gardener volunteers. Donations on behalf of the Garden are gratefully accepted and can be sent to SCMGF.