

PAVILION RESERVATION FORM

WSU Skagit County Master Gardener Discovery Garden

The Discovery Garden is open to the public from dawn to dusk.

The Pavilion may be reserved for gardening related groups or activities only.

All organized groups wishing to use the Discovery Garden Pavilion, regardless of size, need to fill out a Reservation Form. Please fill out the form completely as incomplete forms may be denied. Forms should be submitted at least 14 days in advance. Please remember that the Discovery Garden is a public space and though you have reserved the use of the Pavilion, visitors are free to visit the rest of the Garden.

Date of Event:	Date of Request:
Name of Event:	
Event Start Time:	Event End Time:
Purpose of Event:	
Number of Attendees:	Number of Vehicles:
Contact Person (must be present at Event):	
Contact Email:	
Contact Phone:	Contact Cell Phone:
Contact Address:	
Will you need to use Pavilion electricity?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will you need to use the water/sink at the Shed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Would you like to book a docent to lead a tour of the Garden?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If your event is to offer the sampling or serving of food to the general public , you will need to obtain a food handler's permit from the Skagit County Health Department and have it posted at the event.	
Will you need a food handler's permit?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you charge admission or sell a product while using the Discovery Garden, you will be charged a \$50 fee .	
Will you be charging admission?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will you be selling a product or service?	<input type="checkbox"/> Yes <input type="checkbox"/> No

The fee is payable to SCMGF upon the acceptance of this reservation by the Discovery Garden External Liaison Manager and SCMGF. We ask that you use areas designated for picnicking such as the tables around the Garden, the Pavilion, or a nice spot on our lawns.

Please clean up after yourselves. Leave the Garden as you found it and remove all your trash.

Please return this completed form by mail to SCMGF or by email to Sandra Swarbrick:

SKAGIT COUNTY MASTER GARDENER FOUNDATION (SCMGF) P.O. Box 2801, Mount Vernon, WA 98273	Sandra L Swarbrick (<i>External Liaison Mgr</i>) Email: slswarbrick@mac.com Phone: 206-919-4346
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The Discovery Garden is funded and maintained by the efforts of Skagit County Master Gardener volunteers. Donations on behalf of the Garden are gratefully accepted and can be sent to SCMGF.

The SCMGF **MISSION**, in partnership with WSU Extension, is to support Skagit County home gardeners by promoting science-based gardening practices and education.

Skagit County Master Gardener Foundation (SCMGF) is a 501(c)(3) nonprofit organization. www.SkagitMG.org



Skagit County
Master Gardener Program
 WASHINGTON STATE UNIVERSITY
 EXTENSION

11768 Westar Lane, Suite A
 Burlington, WA 98233
 (360) 428-4270
www.extension.wsu.edu/skagit/mg/